

LAN-DEL WATER DISTRICT | 601 HOLIDAY PLAZA | LANSING, KS 66043 | 913-727-3350

- ALL BILLS MUST BE PAID IN FULL. BILLS MAY BE REMITTED IN OFFICE, BY MAIL, OR AT WWW.LAN-DEL.COM. BILLS MAY BE PAID WITH CASH, CHECK, CREDIT CARD, OR DEBIT CARD.
- REMIT PAYMENTS TO: PO BOX 227, LANSING, KS 66043-0227
- FREE AUTOMATIC CHECK WITHDRAWAL AVAILABLE
- BILLS ARE DUE IN FULL ON THE 15TH OF EACH MONTH
- A SHUT-OFF NOTICE WITH A 15% LATE FEE IS MAILED OUT AFTER 2:00 PM ON THE 19TH OF EACH MONTH
- IF PAYMENT IS NOT RECEIVED BY 8:00 AM ON THE 26TH OF EACH MONTH, WATER SERVICE WILL BE DISCONNECTED AND A RECONNECT FEE OF \$75 DURING BUSINESS HOURS OR A FEE OF \$100 AFTER HOURS WILL BE ADDED TO YOUR BILL. WATER SERVICE WILL BE RECONNECTED AFTER FULL PAYMENT OF THE RECONNECT FEE AND YOUR BILL HAVE BEEN RECEIVED
- INSUFFICIENT FUNDS CHARGES ARE \$50

In order to enhance the safety of your water supply, a dual check-valve system was installed to your water meter. The purpose of this device is to minimize, if not eliminate, the risk of what is referred to as a “cross-connection”. A cross connection can occur in the event the system loses pressure, creating a siphon effect and drawing water from within your home system back into the public system.

There is potential that the installation of the dual check valve may increase the water pressure within your home water system. The pressure increase may cause your water heater pressure relief valve to open. **If your home is NOT protected by a thermal expansion device, and a pressure reducing valve (PRV) at this time, you may wish to contact a licensed plumber to have an expansion tank and PRV installed on your home system to remedy this situation. It has been our experience that the relief valve on your hot water tank will open. It is HIGHLY RECOMMENDED that an expansion tank and PRV be installed.**

THE WATER QUALITY REPORT IS AVAILABLE AT WWW.LAN-DEL.COM OR IN OUR OFFICE

To pay online:

CORRECT SITE: WWW.LAN-DEL.COM

DO NOT USE [HTTPS://WWW.DOXO.COM>INFO>LAN-DEL-WATER-DEPT-KS](https://www.doxo.com/info/lan-del-water-dept-ks). THEY CHARGE A FEE, WWW.LAN-DEL.COM DOES NOT.

1. Once you have provided your email address and Lan-Del has entered it into PayFabric, go to www.lan-del.com and click “Pay Your Water Bill” on the left.
2. You will be taken to a page to create your account (click on the “Create an Account” button).
3. Enter your account number in the “Customer ID” field and click “Submit.”
4. You will then receive an email from PayFabric with a link to register and create a username and password.
5. After entering your log in details, click “Register” and then log in with your credentials.
6. Click the blue “Pay” square next to the amount. You can edit the amount to be paid by typing it in the box next to “Pay.” Click “Continue to Pay” at the bottom of the page.
7. Select Credit Card or eCheck (requires bank routing number and account number) and enter the payment details. If paying with a credit card, you can save the card for later use and set it as your default payment method.
8. Click “Confirm & Pay” at the bottom of the page.
9. To set up Auto Pay, click on your customer ID and select “Auto Pay” from the list.
10. Select a start date no later than the 15th of the month. If it is already past the 15th of the current month, your payments will not start until the following month. To avoid late penalties, select a date prior to the 18th of the month.
11. Enter your credit/debit card or banking information and click “Save.”